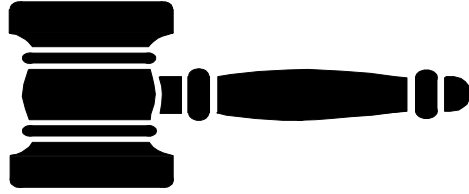


ATTACHMENT A
REVISED



MINUTES – March 16, 2009

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, March 16, 2009 at 6:00 p.m. at Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.

PRESENT *Joseph Keferl, Chairperson, Presiding; Julie Anthony, Sylvia Banks, Jason Barlow, Pauline Brown, Marie Edley, Estherann Grooms, Delvin Harshaw, Lita Holloway, Brenda Hood, Judy Hoy, James Hutchins, Roger Roberts, Linda Russell, Richard Sanders and Carolyn Wilcox*

Staff: Dr. Kent Youngman, President/CEO; Nancy Chiles, Greta Hochstetler, Roselin Runnels, Karol See, Sandy Szczygiel, Kevin Taylor, Tauna Wren and Russell Yeley

GUESTS: *Rhonda Baer, Housing Solutions of Greene County
Dan Barksdale, McKinley Hall
Bonnie Bardy, McKinley Hall
Helen Burdsall, Integrated Youth Services
Christine Fulmer, Integrated Youth Services
Randal W. Haskins, TCN Behavioral Health Services
Wendy Humphrey, McKinley Hall
Dave Nuscher, Integrated Youth Services
Lynn West, TCN Behavioral Health Services
Vicki Williamson, Integrated Youth Services*

OPENING REMARKS

Joseph Keferl, Chairperson, called the meeting to order and welcomed the Board membership and guests to the meeting. Joseph introduced Lt. James Hutchins as a new MHR Board member. Joseph stated that the Board retreat on Saturday, February 28th had an

excellent turnout and was extremely productive. New Mission & Vision Statements were drafted and will be presented at tonight's meeting. He also thanked Judy Hoy for her efforts in compiling the "historical" document pertaining to the transition of the new Board President/CEO.

APPROVAL OF MINUTES

The Board Minutes for February 17, 2009 Mental Health & Recovery Board meeting were reviewed. Joseph asked for a motion for approval.

IT was MOVED BY JULIE ANTHONY, SECONDED BY ESTHERANN GROOMS TO APPROVE THE MINUTES FOR THE FEBRUARY 17, 2009 FULL BOARD MEETING.

MOTION CARRIED.

REVIEW OF VOUCHERS

Voucher lists dated February 13, 2009, February 20, 2009, February 27, 2009 and March 6, 2009 were reviewed. Roger Roberts questioned Madison County outpatient referrals from courts for pilot project AOD services and treatment. Kevin stated that it was for Madison County adults being sent to Franklin County for services.

PRESIDENT'S REPORT

Joseph called on Kent for the President's Report. Kent stated that as a result of the Board retreat, Board staff is researching various options for restructuring the committee meetings. Hopefully in April a presentation will be made to the Board regarding structure and governance.

Kent stated that at the Board retreat a new Vision Statement and Mission Statement were drafted. Kent read the proposed statements. Pauline Brown requested that the word "our" be removed from the new Vision Statement. After discussion it was decided to adopt the statements with the omission of the word "our". The Vision and Mission statements are as follows:

VISION STATEMENT

The Mental Health & Recovery Board of Clark, Greene and Madison Counties assures access to quality behavioral health services so residents have opportunities to lead healthy, productive lives.

MISSION STATEMENT

The Mental Health & Recovery Board of Clark, Greene and Madison Counties supports a system for delivering mental health, alcohol and other drug treatment, prevention, education and advocacy services for its residents.

IT was MOVED BY JUDY HOY, SECONDED BY JASON BARLOW TO APPROVE THE VISION STATEMENT AND MISSION STATEMENT WITH THE OMISSION OF THE WORD “OUR” AS PRESENTED.

MOTION CARRIED.

Kent stated that being able to come together as a Board on the Vision and Mission Statement as quickly and decisively as the membership did is a great accomplishment.

Next Kent brought the attention of the Board to Attachment C, Integrated Youth Services (IYS) Update. Kent called on Nancy to summarize.

MHRB and staff has shown strong and consistent support for IYS and the clients served. This is evidenced by:

- *October and November 2007, consultative study completed by staff; as a result MHRB contracted with Ohio Behavioral Health (a consulting subsidiary of TCN). Goals were jointly established; however, very little progress was made.*
- *MHRB staff worked with IYS staff to downsize the FY 2009 budget. The Board then approved setting aside unallocated IYS Board funds (\$92,839) to be used to pay a portion of the ODMH and ODADAS Medicaid payback liability.*
- *In September 2008, MHRB entered into a Letter of Understanding with IYS. First priority was to evaluate and develop plan to assist in the financial areas by improving efficiencies in operations.*
- *A team of Board staff has spent many hours identifying inefficiencies in the financial area.*
- *One full day of XAKT system training was provided on February 12th. A second day of training is planned. The source of these costs (estimated to not exceed \$5,000) is the FY 2009 set aside for the IYS Medicaid liability payback.*

Financial Position

- *For the last three years IYS administration has assured the Board they will break even or have a profit. This has not happened. The audit completed by Clark, Schaefer, Hackett & Co, has reflected a “going concern” comment, which is an uncertainty about the agency’s ability to continue.*
- *The MHRB has continued to make cash advances each year to the agency. Fiscal year 2009 advance of \$200,000 was to be repaid by March 1, 2009. IYS is not able to do this and asked to pay back in four installments beginning in the month of March. The first payment of \$50,000 has been received.*
- *As of June 2008, IYS had a negative fund balance of \$261,531, which includes a fiscal year 2008 loss of \$60,752.*
- *The loss for the period July 2008 through January 2009 is \$53,032, resulting in an accumulated negative fund balance of \$314,563.*
- *The Medicaid payback liability is summarized below:*

2004	\$ 70,964
2005	94,629
2007	151,329
2008	130,224
2009 (thru Jan)	<u>40,000</u>
Total	\$487,146

Note: \$87,839 has been set aside by the MHRB to be applied to this liability; the result is a net liability of \$399,307.

Improving Claims Billing and Accounts Receivable Processes

Issues #1 through #6 of the IYS progress report address improving inefficiencies in the claims billing and accounts receivable processes. Kevin stated IYS, primarily due to training issues, has never fully utilized XAKT claims billing software. He felt that many of IYS’s issues center on the improper use of software. Kent stated that IYS has not been able to use their data system to generate the type of information that’s necessary.

Improving Financial Reporting Processes

Issues #7 through #11 of the IYS progress report address improving inefficiencies in the financial reporting processes. Currently the processes for generating the monthly financial statements are very cumbersome, primarily because the CYMA accounting software system is not used to assist in this preparation. The XAKT claims billing system and the CYMA accounting system need to be dovetailed.

IYS Plan to Address Issues Defined by MHRB Staff

The IYS plan for addressing the eleven issues defined by MHRB staff was received on March 12th. Board staff has completed a review and has concerns and questions. As a result, a meeting has been set for Wednesday, March 18th with MHRB staff and IYS staff. IYS's plan of implementation will be reviewed and discussed along with MHRB staff role in monitoring and verifying. Below is a summary of items identified in the IYS response.

- *Outsource insurance billing*
- *Outsource portions of MACSIS/XAKT claims billing functions*
- *Closure of Xenia office*
- *Resume the responsibility of after hours youth crisis*

There was lengthy discussion regarding these issues primarily in the area of closure of the Xenia office. Dave Nuscher stated IYS was entertaining the idea of closing the office in Xenia. MHR Board members were of the consensus that IYS should think twice regarding closing the facility in Xenia. Joseph Keferl stated that he did not recall in previous conversations or correspondence with IYS any discussion regarding closing the Xenia office. IYS must address the need to correct the XAKT and CYMA dilemma. Pauline Brown felt that the closing of the Xenia office did not address the current quandary of utilizing the proper XAKT and CYMA software system and the training of staff on the system. Linda Russell felt that IYS should enhance partial hospitalization and case management. Marie Edley was concerned that if the Xenia office was closed it would be difficult for consumers to find transportation and receive services. Roger Roberts wanted assurance that IYS was treating the cause and not the symptom. There was general agreement that IYS Administrators have a lot of hard work ahead if they are to improve their financial position.

Fiscal Year 2008 Reconciliation Recommendation

A formal FY 2008 reconciliation motion has not been prepared. MHRB staff wanted to review the current IYS position with the Board before a motion was developed. Staff is asking for direction in regards to establishing a set aside fund for the Medicaid payback liability.

Kent stated that approximately a year ago it was decided that if IYS did not use their full allocation at the end of the year, there would be a discussion about using some of the set aside funds for Medicaid payback liability. Kent felt this was not a good course of action; it sets precedence for other agencies. Board membership agreed that unearned funds would not be used to cover the IYS Medicaid payback liability. It was determined IYS is to submit information relating to bad debt and claims paid in part by insurance companies. A formal reconciliation motion will be brought to the Board at a later date.

Next Kent gave a levy update and stated that he was instructed at the retreat to meet with County Commissioners. This has been done and there is concern with both the Commissioners and Board staff regarding increasing taxes. If the levies do not pass in November, the Board

will lose funds for at least one year in the county(s) where the levy failed. Kent read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE PRESIDENT/CEO TO REQUEST THE COUNTY COMMISSIONERS IN CLARK, GREENE, AND MADISON COUNTIES PLACE RENEWAL LEVIES ON THE APPROPRIATE BALLOTS IN EACH OF THE THREE COUNTIES IN THE MHR BOARD AREA. THE SPECIFIC TERM LENGTHS AND DATES ARE TO BE DETERMINED IN DISCUSSIONS WITH THE RESPECTIVE COUNTY COMMISSIONS.

IT was MOVED BY LITA HOLLOWAY, SECONDED BY DELVIN HARSHAW TO PLACE RENEWAL LEVIES ON THE APPROPRIATE BALLOTS IN EACH OF THE THREE COUNTIES IN THE MHR BOARD AREA AS PRESENTED.

MOTION CARRIED.

The next item was a discussion regarding the Fiscal Year 2010 agency allocations. Kent referred the membership to a handout and stated that based on the information currently available, Board staff anticipate a loss of between \$90,000 and \$100,000 in state funding for FY 2010. The Board's FY 2010 allocations to provider agencies have been reduced 1.3% from the ending FY 2009 Board allocations. Taking into account the 0.7% reduction made early in FY 2009, the net effect is a 2% reduction from the start of FY 2009.

Kent referred the membership to the final page of the handout, MHR Board Policy #5, Cash Reserve and stated the Board's goal is to maintain a cash reserve of approximately 1.5 to 2 months operating expenditures, which has not been enforced in the past; there is no "rainy day" or emergency fund. Board staff would like to work toward implementing Policy #5 to sustain the overall budget and establish an emergency reserve to buffer against future budget uncertainties. This will take a period of time to accomplish.

ADMINISTRATIVE ISSUES

Joseph Keferl called on Karol to review the Mental Health & Recovery Board financials. Karol referred the membership to Attachment E, Statement of Cash Position and Fund Balances as of February 28, 2009. This report is strictly on a cash basis with total cash receipts of \$21,858,898 and total cash disbursements of \$22,562,209, with an ending fund balance as of February 28, 2009 of \$4,968,653.

The next page represents the Statement of Revenues and Expenditures – Summary Activity for FY 2009, as of February 28, 2009. Total revenue is \$19,729,497; total expenses are \$17,841,135, with cash receipts over disbursements of \$2,328,481.

The next item was Attachment F, Fiscal Year 2008 Agency Reconciliation Recommendations. Kent stated that every year reconciliations from the previous year are presented to the Board for review and action. Joseph called on Karol to review the reconciliations and read the summary motion. Karol stated that due to the timeframe she would read the recommendations and would entertain any questions. Karol read the recommendations:

MCKINLEY HALL

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES FINALIZE THE FISCAL YEAR 2008 RECONCILIATION BETWEEN THE MHR BOARD AND MCKINLEY HALL. THE TOTAL MHR BOARD ALLOCATION WAS \$1,883,778; THE AGENCY EARNED \$1,673,749 OF THIS ALLOCATION. IT IS RECOMMENDED THAT THE AGENCY BE PAID THE FOLLOWING:

BAD DEBT	\$ 16,573
LOSSES ON THIRD PARTY	
UNCOMPENSATED CARE	\$ 1,142
INTERPRETER OF THE DEAF	\$ 4,018
OUT OF COUNTY JAIL CLIENTS	\$ 2,182
BUILDING IMPROVEMENTS TO	
MEN'S RESIDENTIAL	\$ 8,950

THE NET RESULT OF \$177,164 WILL REMAIN WITH THE MHR BOARD.

IT was MOVED BY ROGER ROBERTS, SECONDED BY MARIE EDLEY TO APPROVE THE ABOVE RECOMMENDATION REGARDING FISCAL YEAR 2008 RECONCILIATION AS PRESENTED.

There was a discussion regarding bad debt. Kent explained that there is a policy in place that when an agency makes three attempts to collect fees from an individual and all procedures have been followed, including a sample audit by Board staff, the agency may request reimbursement funds from the Board.

MOTION CARRIED.

MENTAL HEALTH SERVICES FOR CLARK COUNTY

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES FINALIZE THE FISCAL YEAR 2008 RECONCILIATION BETWEEN THE MHR BOARD AND MENTAL HEALTH SERVICES FOR CLARK COUNTY. ALL FUNDS EARNED HAVE BEEN SPENT ACCORDING TO THE SERVICE AGREEMENT; OF THE MHR BOARD ALLOCATION OF \$6,501,829, THE SS/HS GRANT UNSPENT FUNDS OF \$57,474 WILL BE USED TO EXTEND THE

PROGRAM INTO THE FOURTH YEAR. THE REMAINING UNEARNED ALLOCATION OF \$94,749 WILL BE USED TO ASSIST IN COVERING THE FISCAL YEAR 2008 MHSCC LOSS FROM THE SS/HS PROJECT.

SS/HS GRANT UNSPENT FUNDS **\$57,474**
(Will be used to extend grant period)

ASSIST MHSCC WITH FY'08 LOSS
DUE TO THE SS/HS PROJECT **\$94,749**

IT was MOVED BY JASON BARLOW, SECONDED BY JULIE ANTHONY TO APPROVE THE ABOVE RECOMMENDATION REGARDING FISCAL YEAR 2008 RECONCILIATION AS PRESENTED.

There was a discussion as to why the Board reimburses for cost exceeding revenue for grant funded programs. Kent stated there can be Medicaid loss because of units produced that must be reported and are not compensated, therefore there is a loss of the overall project, due to the fact that the unit rates are reduced and there is no way to bill for the difference.

MOTION CARRIED. LINDA RUSSELL – NO

MENTAL HEALTH SERVICES FOR MADISON COUNTY

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES FINALIZE THE FISCAL YEAR 2008 RECONCILIATION BETWEEN THE MHR BOARD AND MENTAL HEALTH, ALCOHOL & DRUG SERVICES OF MADISON COUNTY. THE TOTAL MHR BOARD ALLOCATION WAS \$1,247,149; OF THIS AMOUNT \$1,735,014 HAS BEEN EARNED BASED ON THE SERVICE AGREEMENT. THE REMAINING \$1,869 SHALL REMAIN WITH THE MHR BOARD.

IT was MOVED BY JULIE ANTHONY, SECONDED BY LINDA RUSSELL TO APPROVE THE ABOVE RECOMMENDATION REGARDING FISCAL YEAR 2008 RECONCILIATION AS PRESENTED.

MOTION CARRIED.

TCN BEHAVIORAL HEALTH SERVICES

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES FINALIZE THE FISCAL YEAR 2008 RECONCILIATION BETWEEN THE MHR BOARD AND TCN BEHAVIORAL

HEALTH SERVICES. OF THE TOTAL MHR BOARD ALLOCATION OF \$5,737,709, THE AGENCY EARNED \$5,597,220. IT IS RECOMMENDED THAT THE REMAINING BALANCE OF \$140,489 BE PAID TO TCN FOR THE FOLLOWING:

BAD DEBT	\$24,707
RESIDENTIAL	\$56,475
LOSSES ON UNCOMPENSATED CARE AS A RESULT OF THIRD PARTY AND MEDICARE	\$59,307

IT was MOVED BY LITA HOLLOWAY, SECONDED BY CAROLYN WILCOX TO APPROVE THE ABOVE RECOMMENDATION REGARDING FISCAL YEAR 2008 RECONCILIATION AS PRESENTED.

A discussion pursued regarding losses on uncompensated care as a result of third party and Medicare. Randall Haskins, Chief Financial Officer for TCN Behavioral Health Services stated that because of insurance/Medicare there is a gap in revenue. A collection agency that charges 25% of monies collected is employed by TCN.

MOTION CARRIED.

BUILDING & GROUNDS ISSUES

Joseph Keferl gave the report for the Building & Grounds Committee held on March 16 at 5:00 p.m. at Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio. He stated that a copy of the MHR Board's facility summary was included in the Building & Grounds agenda packet and a copy was also distributed at tonight's Board meeting. Joseph read the recommendation.

IT IS THE RECOMMENDATION OF THE BUILDING & GROUNDS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE TRANSFER OF TITLE FOR REAL ESTATE LOCATED AT THE CORNER OF EAST MARKET AND COLUMBUS STREETS IN XENIA, LOTS #23 AND #26, TO HOUSING SOLUTIONS OF GREENE COUNTY. THE TRANSFER OF THIS PROPERTY SHALL BE SUBJECT TO THE FOLLOWING DEED RESTRICTIONS, WHICH SHALL BE COVENANTS RUNNING WITH THE LAND:

- 1. The premise shall be devoted exclusively for Greene County residents who have severe and persistent mental illness and are in need of supportive housing.***
- 2. In the event Housing Solutions of Greene County decides to transfer title of this premise, the MHR Board shall have the right of prior approval of such transfer.***

- 3. In the event Housing Solutions of Greene County ceases to exist, the ownership of this property will revert back to the MHR Board.*

THE PRESIDENT/CEO OF THE MHR BOARD IS AUTHORIZED TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH HOUSING SOLUTIONS OF GREENE COUNTY CONSISTENT WITH THE TERMS OF THIS MOTION AND TO EXECUTE AND DELIVER, OR CAUSE TO BE DELIVERED, A GENERAL WARRANTY DEED SUBJECT TO EASEMENTS, RESTRICTIVE COVENANTS AND ZONINGS ORDINANCES OF RECORD, REAL ESTATE TAXES AND ASSESSMENT, AND THE RESTRICTIONS REGARDING USE AND FUTURE CONVEYANCES, CONVEYING THE MHR BOARD'S INTEREST IN THE PREMISE TO HOUSING SOLUTIONS OF GREENE COUNTY TOGETHER WITH SUCH OTHER DOCUMENTS AS ARE NECESSARY TO EFFECTUATE THE TRANSFER, AND TO DO ALL OTHER THINGS NECESSARY AND CONSISTENT WITH THIS MOTION TO ACCOMPLISH THE TRANSFER PROVIDED HEREIN.

IT was MOVED BY JOSEPH KEFERL, SECONDED BY MARIE EDLEY TO AUTHORIZE THE PRESIDENT/CEO TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH HOUSING SOLUTIONS OF GREENE COUNTY AS PRESENTED.

Joe reviewed the transfer of property ownership to Housing Solutions of Greene County. In 2003 the Mental Health & Recovery Board of Clark, Greene and Madison Counties purchased vacant land located directly across from Housing Solutions Administrative Offices in Xenia. This land represents two ¼ acre lots (#23 and #26) located on the southeast corner of East Market and Columbus Streets. Each lot is 71 feet along East Market Street and 156 feet along Columbus Street.

Housing Solutions has been working with consultants to secure funding for a fourteen-unit facility to be constructed on this vacant land to provide permanent supportive housing. The potential funding sources include Federal Home Loan Bank, HUD Continuum of Care Permanent Housing, Ohio Financing Capital Corp, and Ohio Department of Mental Health. In order to secure this funding, it is recommended that the grant applicant be the owner of the property. Kent stated that this property was purchased several years ago with this purpose in mind.

MOTION CARRIED.

Next Joseph stated that TCN Behavioral Health Services will offer a residential facility for individuals leaving Christopher House. Joseph read the next recommendation.

IT IS THE RECOMMENDATION OF THE BUILDING & GROUNDS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE TRANSFER OF TITLE FOR REAL ESTATE LOCATED AT 147 DAYTON AVENUE, XENIA, OHIO, TO TCN BEHAVIORAL HEALTH SERVICES. THE TRANSFER OF THIS PROPERTY SHALL BE SUBJECT TO THE

FOLLOWING DEED RESTRICTIONS, WHICH SHALL BE COVENANTS RUNNING WITH THE LAND:

- 1. The premise shall be devoted exclusively to transitional housing for individuals receiving alcohol and other drug services or in need of drug free housing, unless otherwise authorized by the MHR Board.*
- 2. In the event TCN Behavioral Health Services decides to transfer title of this premise, the MHR Board shall have the right of prior approval of such transfer.*
- 3. In the event TCN Behavioral Health Services ceases to exist, the ownership of this property will revert back to the MHR Board.*

THE PRESIDENT/CEO OF THE MHR BOARD IS AUTHORIZED TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH TCN BEHAVIORAL HEALTH SERVICES CONSISTENT WITH THE TERMS OF THIS MOTION AND TO EXECUTE AND DELIVER, OR CAUSE TO BE DELIVERED, A GENERAL WARRANTY DEED SUBJECT TO EASEMENTS, RESTRICTIVE COVENANTS AND ZONINGS ORDINANCES OF RECORD, REAL ESTATE TAXES AND ASSESSMENT, AND THE RESTRICTIONS REGARDING USE AND FUTURE CONVEYANCES, CONVEYING THE MHR BOARD'S INTEREST IN THE PREMISE TO TCN BEHAVIORAL HEALTH SERVICES TOGETHER WITH SUCH OTHER DOCUMENTS AS ARE NECESSARY TO EFFECTUATE THE TRANSFER, AND TO DO ALL OTHER THINGS NECESSARY AND CONSISTENT WITH THIS MOTION TO ACCOMPLISH THE TRANSFER PROVIDED HEREIN.

IT was MOVED BY JOSEPH KEFERL, SECONDED BY SYLVIA SPARKS TO AUTHORIZE THE TRANSFER OF TITLE FOR REAL ESTATE LOCATED AT 147 DAYTON AVENUE, XENIA, OHIO, TO TCN BEHAVIORAL HEALTH SERVICES AS PRESENTED.

In an effort to reduce expenses and continue to provide the same level of services, TCN Behavioral Health Services is converting one of the current mental health residential treatment facilities into transitional housing for individuals receiving alcohol and other drug treatment services. The current four residents of this facility have been moved to other residential treatment facilities, resulting in staff cost savings.

In addition to this, ODADAS has notified treatment providers of the availability of state funding for capital projects. Grant funds will be awarded in the range of \$50,000 to \$100,000 for facility renovations that address health and safety issues for clients, increase energy efficiency and increase program participation. The property that has been vacated, 147 Dayton Avenue in Xenia, would be a good project to be used in applying for these state capital funds. The application process for these grant funds must be completed and submitted by a provider agency and the facility must be owned by the applicant. TCN Behavioral Health Services will be submitting an application; therefore, it is recommended that the property be transferred to the agency.

MOTION CARRIED.

Joe reviewed the renovation of the Wehler House and stated that a sprinkler system must be installed and connected to the city water line that is on the other side of High Street. High Street will have to be excavated to enable the water main hookup. Joseph read the motion.

IT IS THE RECOMMENDATION OF THE BUILDING AND GROUNDS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO CONTRACT WITH A PLUMBING FIRM FOR THE WATER LINE AND TAP FOR THE WEHLER HOUSE IN AN AMOUNT NOT TO EXCEED \$25,000.

IT was MOVED BY JOSEPH KEFERL, SECONDED BY ROGER ROBERTS TO ENTER INTO CONTRACT WITH A PLUMBING FIRM FOR THE WATER LINE AND TAP FOR THE WEHLER HOUSE AS PRESENTED.

MOTION CARRIED.

ALCOHOL & DRUG ISSUES

Joseph Keferl called on Roger Roberts to give the report of the Alcohol & Drug Committee meeting held Tuesday, March 3, 2009 at 5:30 p.m. at Greene County Educational Service Center, 360 East Enon Road, Yellow Springs, Ohio. Roger Roberts referred the membership to Attachment G in the Board packet and stated that the Committee enjoyed the agencies informative presentations. That concluded the Alcohol & Drug Committee report.

MENTAL HEALTH ISSUES

Joseph Keferl called on Linda Russell to give the report of the Mental Health Committee meeting held Tuesday, March 10, 2009 at 5:30 p.m. at Greene County Educational Service Center, 360 East Enon Road, Yellow Springs, Ohio. Linda Russell referred the membership to Attachment H in the Board packet and stated that the Committee also enjoyed the agencies informative presentations. That concluded the Mental Health Committee report.

MISCELLANEOUS

Pauline Brown questioned the number of Ohio mental health Boards that own property and/or the percentage of Boards owning property. Kent stated that he was unsure of the number, but information could be provided at a later date.

AUDIENCE PARTICIPATION

Rhonda Baer apologized for not attending the Mental Health Committee meeting and distributed a handout.

BOARD MEMBER COMMENTS

Joseph Keferl thanked the membership for their excellent attendance at tonight's meeting. He thanked James Hutchins for committing to become a MHR Board member.

ADJOURNMENT

A MOTION WAS MADE BY DELVIN HARSHAW AND THE MEETING WAS ADJOURNED BY CHAIR, JOSEPH KEFERL.

Pauline Brown, Secretary

Tauna Wren, MHR Board Staff