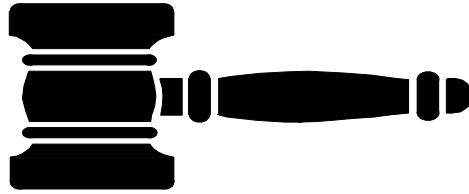


ATTACHMENT B



MINUTES – September 15, 2008

The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, September 15, 2008 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.

PRESENT *Joseph Keferl, Chairperson, Presiding; Pauline Brown, Marie Edley, Delvin Harshaw, Lita Holloway, Judy Hoy, Roger Roberts, and Richard Sanders*

Staff: Dr. Kent Youngman, Assistant CEO; Nancy Chiles, Greta Hochstetler, Roselin Runnels, Karol See, Sandy Szczygiel, Kevin Taylor, Tauna Wren and Russell Yeley

GUESTS: *There were no guests.*

OPENING REMARKS

Joseph Keferl, Chairperson, called the meeting to order and welcomed the Board membership to the meeting.

APPROVAL OF MINUTES

The Board Minutes for June 16, 2008 Mental Health & Recovery Board meeting were reviewed. Joseph Keferl asked for a motion for approval.

IT was MOVED BY CAROLYN WILCOX, SECONDED BY LITA HOLLOWAY TO APPROVE THE MINUTES OF THE JUNE 16, 2008 FULL BOARD MEETING.

MOTION CARRIED.

REVIEW OF VOUCHERS

Voucher lists dated June 13, 2008, June 20, 2008, June 27, 2008, July 4, 2008, July 11, 2008, July 18, 2008, July 25, 2008, August 1, 2008, August 8, 2008, August 15, 2008, August 22, 2008, August 29, 2008 and September 5, 2008 were reviewed. Pauline Brown questioned voucher # 15176 for Cunningham Plumbing and asked if the payment was related to a previous drainage problem. Nancy stated that this payment was for plumbing at the Hygiene Clinic in Fairborn and was not due to the drainage problem at the 600 Dayton-Yellow Springs facility, which has been resolved.

ASSISTANT CEO REPORT

Kent called on Roselin to give an update on the Greene County Levy. Roselin stated that Greene County has a 1.5 mill replacement levy and a 0.50 mill additional levy coming up in November. She noted that the mental health issue will be the last numbered issue on the ballot. Roselin distributed a handout and reviewed dates to keep in mind, the various roles the agencies are playing in the levy process and the September/October "Yes to Mental Health" campaign calendar. She stated that there will be several promotional items such as chip clips, pencils, note pads, and Halloween Safety bags for the kids. Roselin stated that there will be speaking engagements throughout the county as well as newspaper ads and mailings to registered voters. She stated that the levy pays for 35% of the annual budget in Greene County. Volunteers will be placing yard signs on October 18th and distributing door drops on October 25th.

Kent called on Sandy to give the Crisis Intervention Training (CIT) Update. Sandy stated that CIT was a week long training session to help law enforcement interact more successfully with consumers. The training should decrease the amount of injuries to law enforcement and individuals with mental illness. Twenty-eight officers attended and there were twenty guest speakers. Sandy stated that Channel 2 and Channel 7 covered at the graduation on Friday, September 12, 2008.

Kent brought attention to an article from the Dayton Daily News regarding budget cuts to ODADAS and ODMH. There is an anticipated 2 percent budget reduction for ODMH and a 4.75 percent budget reduction for ODADAS.

ADMINISTRATIVE ISSUES

Joseph Keferl called on Nancy to review the Mental Health & Recovery Board financials. Nancy referred the membership to Attachment D in the agenda packet with the first page representing the Statement of Cash Flows as of June 30, 2008. This report is strictly on a cash basis with total cash receipts of \$32,979,020 and total cash disbursements of \$33,456,914 with a fund balance at the end of the fiscal year of \$5,636,363.

The next page of Attachment D represents the Statement of Revenues and Expenditures – Summary Activity for FY 2008, as of August 31, 2008. Total revenue is \$32,588,219; total expenses are \$32,230,505, with cash receipts over disbursements of \$357,874. Revenue from taxes was less than anticipated; however, actual expenses were also less than anticipated.

Attachment D also includes the Statement of Cash Flows as of August 31, 2008. Total cash receipts are \$9,051,033 and total cash disbursements are \$5,528,204 with an ending fund balance of \$9,172,793.

Next is the Statement of Revenues and Expenditures – Summary Activity for FY 2009, as of August 31, 2008. Total revenue is \$7,762,286; total expenses are \$1,617,949, with cash receipts over disbursements of \$6,144,337.

The next page of Attachment D is the Administration and Support Budget to Actual Summary – total expenses for Fiscal Year 2008 are \$1,629,605, compared to a budget of \$1,716,593; year-to-date variance reflects under-budget by \$86,988.

Nancy called on Karol to review the Summary and Schedule for the Fiscal Year 2008 audits. Karol reviewed the document that lists the Board's contract agencies, the firm that conducts the audit, cost and the planned fieldwork dates. Karol reminded the membership that the state requires the Board to select a new auditing firm every five years and stated that the Board's new auditing firm is Caudill & Associates from Portsmouth, Ohio.

Lastly Nancy reviewed and read the fiscal year 2008 reconciliation for Greene County Family & Children First. Nancy stated that Greene County Family & Children First received revenue from other sources and will be returning unspent youth placement funds to the Board.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES THAT THE GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT RETURN FISCAL YEAR 2008 UNSPENT YOUTH PLACEMENT FUNDS IN THE AMOUNT OF \$953.41.

IT was MOVED BY ROGER ROBERTS, SECONDED BY RICHARD SANDERS THAT GREENE COUNTY FAMILY & CHILDREN FIRST DEPARTMENT RETURN FISCAL YEAR 2008 UNSPENT YOUTH PLACEMENT FUNDS AS PRESENTED.

MOTION CARRIED.

Kent then provided an update on Integrated Youth Services (IYS). Kent stated that the Letter of Understanding between the MHR Board and IYS had been signed and Board staff have developed an implementation plan. Progress on the plan will be reviewed and discussed with both IYS Board and MHR Board members on a monthly basis.

ALCOHOL & DRUG ISSUES

Joseph Keferl called on Roger Roberts to give the report of the Alcohol & Drug Committee meeting held Tuesday, September 2, 2008 at 5:30 p.m. at Greene County Educational Service Center, 360 East Enon Road, Yellow Springs, Ohio. Roger Roberts referred the membership to Attachment E in the Board packet and reviewed the committee minutes.

The first recommendation was H.B.484, TANF and D.U.I. funds. Roger read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE FISCAL YEAR 2009 FUNDS FOR SERVICES PROVIDED DURING THE YEAR AS FOLLOWS:

House Bill 484 – Various Providers \$117,583

Temporary Assistance for Needy Families (TANF) \$77,610

NOTE: House Bill 484 and TANF funds are client specific and are accessed by provider agencies based on date of service.

Driving Under the Influence (DUI) \$100,000

NOTE: These funds are contingent upon Clark County Municipal Court referrals and receipt of funds.

IT was MOVED BY ROGER ROBERTS, SECONDED BY MARIE EDLEY TO ALLOCATE FISCAL YEAR 2009 FUNDS FOR SERVICES PROVIDED DURING THE YEAR AS PRESENTED.

MOTION CARRIED.

Next was Madison County Family Council. Roger read the recommendation.

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE AN ADDITIONAL \$4,200.00 TO THE MADISON COUNTY FAMILY COUNCIL FOR THE EVIDENCE BASED STRENGTHENING FAMILIES AND INCREDIBLE YEARS PROGRAMS. THE TOTAL FY 2009 ALLOCATION TO MADISON COUNTY FAMILY COUNCIL IS \$35,688.

IT was MOVED BY ROGER ROBERTS, SECONDED BY RICHARD SANDERS TO ALLOCATE AN ADDITIONAL \$4,200.00 TO THE MADISON COUNTY FAMILY COUNCIL FOR THE EVIDENCE BASED STRENGTHENING FAMILIES AND INCREDIBLE YEARS PROGRAMS AS PRESENTED.

MOTION CARRIED.

The next item was ODADAS Youth Led Prevention Grant. Roger read the recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES THAT \$7,740.00 BE ALLOCATED TO INTEGRATED YOUTH SERVICES FOR THE IMPLEMENTATION OF THE YOUTH-LED PREVENTION ACTIVITIES IN GREENE COUNTY DURING FY 2009. THIS ALLOCATION IS CONTINGENT UPON THE RECEIPT OF FUNDS FROM ODADAS.

IT was MOVED BY ROGER ROBERTS, SECONDED BY MARIE EDLEY TO ALLOCATE \$7,740.00 TO INTEGRATED YOUTH SERVICES FOR IMPLEMENTATION OF THE YOUTH-LED PREVENTION ACTIVITIES IN GREENE COUNTY DURING FY 2009 AS PRESENTED.

MOTION CARRIED.

Roger reminded the membership that Suicide Prevention Training will be September 26, 2008 from 1 – 4 p.m. at the Courtyard Marriott in Springfield. The presenter is Dr. Brad Lander from the Department of Addiction Medicine at Talbot Hall, Ohio State University.

There was a discussion on the progress of McKinley Hall CARF accreditation.

This concludes the committee report.

MENTAL HEALTH ISSUES

Joseph Keferl stated that Linda Russell, Chair for the Mental Health Committee, was unable to attend tonight's meeting and called on Kent to review the mental health issues. Kent referred the membership to Attachment F in the Board packet and stated that the Mental Health Committee met on Tuesday, September 9, 2008 at 5:30 p.m. at the Greene County Educational Service Center Conference Room, 360 East Enon Road, Yellow Springs, Ohio.

Kent reviewed the Committee minutes and read the first recommendation. Kent stated that the first six motions are continuation grants from previous years and the first two recommendations are for half the fiscal year.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH INTEGRATED YOUTH SERVICES FOR CONTINUATION OF THE ODMH EARLY CHILDHOOD GRANT FOR THE PERIOD JULY THROUGH DECEMBER 2008 IN THE AMOUNT OF \$24,525.

IT was MOVED BY JOESPH KEFERL, SECONDED BY RICHARD SANDERS TO ENTER INTO CONTRACT WITH INTEGRATED YOUTH SERVICES FOR CONTINUATION OF THE ODMH EARLY CHILDHOOD GRANT AS PRESENTED.

MOTION CARRIED.

Kent read the second recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH INTEGRATED YOUTH SERVICES FOR THE PURPOSE OF PROVIDING MENTAL HEALTH SERVICES IN THE AMOUNTS LISTED BELOW FOR THE PERIOD JULY THROUGH DECEMBER 2008. THE SOURCE OF THESE FUNDS IS OHIO DEPARTMENT OF MENTAL HEALTH ABC BASE AND ABC TREATMENT GRANT DOLLARS.

<u>SERVICE</u>	<u>UNITS COST</u>	<u>UNITS</u>	<u>NON-MEDICAID ALLOCATION</u>
Assessment	107.67	19	2,046
Individual Counseling	22.50	1,251	28,147
Group Counseling	9.18	325	<u>2,983</u>
TOTAL			\$ 33,176

IT was MOVED BY JOESPH KEFERL, SECONDED BY LITA HOLLOWAY ENTER INTO CONTRACT WITH INTEGRATED YOUTH SERVICES FOR THE PURPOSE OF PROVIDING MENTAL HEALTH SERVICES AS PRESENTED.

MOTION CARRIED.

Kent read the next recommendation. This grant is for family support such as keeping youth at home and not placing them in an outside facility.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE CLARK, GREENE, AND MADISON COUNTY FAMILY AND CHILDREN FIRST COUNCILS FOR THE PURPOSE OF PROVIDING FAMILY SUPPORTS IN FY2009 IN THE FOLLOWING AMOUNTS:

CLARK COUNTY FAMILY AND CHILDREN FIRST COUNCIL	\$52,856
GREENE COUNTY FAMILY AND CHILDREN FIRST COUNCIL	\$39,334
MADISON COUNTY FAMILY AND CHILDREN FIRST COUNCIL	\$24,381

THE SOURCE OF THESE FUNDS IS OHIO DEPARTMENT OF MENTAL HEALTH FAST \$09 GRANT FUNDING.

IT was MOVED BY JOESPH KEFERL, SECONDED BY PAULINE BROWN TO ENTER INTO CONTRACT WITH THE CLARK, GREENE, AND MADISON COUNTY FAMILY AND CHILDREN FIRST COUNCILS AS PRESENTED.

MOTION CARRIED.

Kent read the next recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE \$28,025 TO ROCKING HORSE CENTER FOR FISCAL YEAR 2009. THIS ODMH GRANT IS FOR CONTINUATION OF THE EARLY CHILDHOOD MENTAL HEALTH TREATMENT PROGRAM. THE FUNDS MAY BE USED IN A VARIETY OF WAYS AND FOR MULTIPLE PURPOSES, INCLUDING BUT NOT LIMITED TO TREATMENT SERVICES, ACCOMMODATION FOR NON-MEDICAID ELIGIBLE CLIENTS AND FAMILY SUPPORTIVE SERVICES.

IT was MOVED BY JOESPH KEFERL, SECONDED BY MARIE EDLEY TO ALLOCATE \$28,025 TO ROCKING HORSE CENTER FOR FISCAL YEAR 2009 AS PRESENTED.

MOTION CARRIED.

Kent read the next recommendation.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE \$10,000 TO ROCKING HORSE CENTER FOR FISCAL YEAR 2009. THIS ODMH GRANT IS FOR CONTINUATION OF THE MATERNAL DEPRESSION PROGRAM. THE FUNDS MAY BE USED TO PROVIDE MENTAL HEALTH CONSULTATION SERVICES TO THE PARTICIPATING LOCAL "HELP ME GROW" PROVIDERS REGARDING REFERRALS FOR SERVICES, AS WELL AS, PROVIDE ACCOMMODATION FOR MOTHERS WITHOUT FINANCIAL MEANS TO PARTICIPATE IN SERVICES AND FAMILY SUPPORTIVE COSTS RELATED TO ASSURING FAMILY PARTICIPATION NOT OTHERWISE COVERED BY ANOTHER FUNDING SOURCE.

IT was MOVED BY JOESPH KEFERL, SECONDED BY ROGER ROBERTS TO ALLOCATE \$10,000 TO ROCKING HORSE CENTER FOR FISCAL YEAR 2009 AS PRESENTED.

MOTION CARRIED.

Kent read the next recommendation for Madison County Family and Children First Council.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH THE MADISON COUNTY FAMILY AND CHILDREN FIRST COUNCIL IN THE AMOUNT OF \$18,517 FOR THE PURPOSE OF PROVIDING WRAPAROUND SERVICES TO MADISON COUNTY RESIDENTS IN FY2009. THE SOURCE OF THESE FUNDS IS OHIO DEPARTMENT OF MENTAL HEALTH ABC BASE AND TREATMENT GRANT FUNDING.

IT was MOVED BY JOESPH KEFERL, SECONDED BY MARIE EDLEY TO ENTER INTO CONTRACT WITH THE MADISON COUNTY FAMILY AND CHILDREN FIRST COUNCIL IN THE AMOUNT OF \$18,517 FOR FISCAL YEAR 2009 AS PRESENTED.

MOTION CARRIED.

Kent read the next recommendation regarding additional funding for TCN Behavioral Health Inpatient Services.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES THAT AN ADDITIONAL \$90,000 BE ALLOCATED TO TCN BEHAVIORAL HEALTH SERVICES FOR FY 2009 FOR THE PROVISION OF INPATIENT PSYCHIATRIC SERVICES. THESE DOLLARS CAN BE USED ONLY FOR CONSUMERS WHO ARE NOT MEDICAID ELIGIBLE. CONSUMERS ACCESSING THESE DOLLARS WILL BE EVALUATED FOR POTENTIAL SELF-PAY WITH ANY REMAINDER PAID FROM THESE FUNDS. THE TOTAL ALLOCATION TO TCNBHS FOR INPATIENT PSYCHIATRIC SERVICES FOR INDIGENT CONSUMERS IS \$250,000. ALL FY 2009 UNUSED INPATIENT DOLLARS WILL BE RETURNED TO THE MHRB.

IT was MOVED BY JOESPH KEFERL, SECONDED BY PAULINE BROWN THAT AN ADDITIONAL \$90,000 BE ALLOCATED TO TCN BEHAVIORAL HEALTH SERVICES FOR FISCAL YEAR 2009 AS PRESENTED.

MOTION CARRIED.

Kent read the next recommendation regarding additional funding to TCN Behavioral Health Services for services provided at the Greene County Department of Jobs and Family Services.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES THAT TCN BEHAVIORAL HEALTH SERVICES BE ALLOCATED AN ADDITIONAL \$15,000 FOR PROVIDING ON SITE SCREENING, REFERRAL, AND CASE WORK AT THE GREENE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR FY 2009. THE \$15,000 WILL BE CONSIDERED A COST RECONCILED GRANT AND PAID IN ONE-TWELFTH INCREMENTS. THIS ALLOCATION MAY BE REVIEWED ANNUALLY.

IT was MOVED BY JOESPH KEFERL, SECONDED BY MARIE EDLEY THAT TCN BEHAVIORAL HEALTH SERVICES BE ALLOCATED AN ADDITIONAL \$15,000 FOR PROVIDING ON SITE SCREENING, REFERRAL, AND CASE WORK FOR FISCAL YEAR 2009 AS PRESENTED.

MOTION CARRIED.

Kent read the next recommendation relating to additional funding to Mental Health Services for Clark County.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES THAT MENTAL HEALTH SERVICES FOR CLARK COUNTY (MHSCC) BE ALLOCATED AN ADDITIONAL \$11,181 FOR THE PURPOSE OF PROVIDING ADDITIONAL HOURS FOR ASSESSMENT SERVICES FOR ADULTS. THESE ADDITIONAL HOURS WILL ALLOW MHSCC TO EXPEDITE THE PROCESS FOR CONSUMERS WHO NEED ASSESSMENTS FOR THE PURPOSE OF ACCESSING BENEFITS. THIS ADDITIONAL ALLOCATION IS FOR FY 2009. THE ALLOCATION IS FOR ONE YEAR ONLY AND IS GRANT FUNDED AND COST RECONCILED AND MAY NOT BE USED FOR ANY OTHER PURPOSE.

IT was MOVED BY JOESPH KEFERL, SECONDED BY LITA HOLLOWAY THAT MENTAL HEALTH SERVICES FOR CLARK COUNTY BE ALLOCATED AN ADDITIONAL \$11,181 AS PRESENTED.

MOTION CARRIED.

Kent read the next recommendation regarding agency allocation adjustments at the Fairborn offices.

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES REDUCE THE FISCAL YEAR 2009 ALLOCATION TO N.A.M.I. OF CLARK AND GREENE COUNTIES. THE ORIGINAL ALLOCATION OF \$303,428 IS REDUCED \$4,988, ATTRIBUTED TO A REDUCTION IN FACILITY EXPENSES FOR THE

FAIRBORN DROP-IN CENTER EFFECTIVE SEPTEMBER 1, 2008. THE AMENDED MHR BOARD ALLOCATION IS \$298,440.

IT IS FURTHER RECOMMENDED THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES INCREASE THE FISCAL YEAR 2009 ALLOCATION TO TCN BEHAVIORAL HEALTH SERVICES. THE ORIGINAL ALLOCATION OF \$5,817,501 IS INCREASED \$4,988, ATTRIBUTED TO AN INCREASE IN FACILITY COST AT THE FAIRBORN LOCATION EFFECTIVE SEPTEMBER 1, 2008. THIS ADDITIONAL SPACE WILL BE USED FOR MEDICAL RECORDS. THE AMENDED MHR BOARD ALLOCATION IS \$5,822,489.

IT was MOVED BY JOESPH KEFERL, SECONDED BY ROGER ROBERTS THAT THE ALLOCATION FOR N.A.M.I. OF GREENE COUNTY BE REDUCED AND THE ALLOCATION FOR TCN BEHAVIORAL HEALTH SERVICES BE INCREASED AS PRESENTED.

MOTION CARRIED.

Kent read the final recommendation regarding preadmission screening and resident review (PASARR).

IT IS THE RECOMMENDATION OF THE MENTAL HEALTH COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE FUNDS FOR FISCAL YEAR 2009 PREADMISSION SCREENING AND RESIDENT REVIEW (PASARR) SERVICES AS FOLLOWS:

PREADMISSION SCREENING AND RESIDENT REVIEW (PASARR) - VARIOUS PROVIDERS \$ 20,000

**NOTE:
THESE FUNDS ARE CONTINGENT UPON RECEIPT OF FUNDS FROM OHIO DEPARTMENT OF MENTAL HEALTH**

IT was MOVED BY JOESPH KEFERL, SECONDED BY RICHARD SANDERS TO ALLOCATE FUNDS FOR PREADMISSION SCREENING AND RESIDENT REVIEW (PASARR) SERVICES FOR FISCAL YEAR 2009 AS PRESENTED.

MOTION CARRIED.

This concludes the committee report.

BUILDING & GROUNDS ISSUES

Joseph Keferl give the report of the Building & Grounds Committee meeting held Monday, September 15, 2008 at 5:00 p.m. at the Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio. Joseph stated that the Committee met to discuss the Wehler House renovation project.

IT IS THE RECOMMENDATION OF THE BUILDING & GROUNDS COMMITTEE THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO CONTRACT WITH COMPREHENSIVE FACILITY SERVICES, CINCINNATI, OHIO FOR THE RENOVATION OF THE BOARD'S PROPERTY LOCATED AT 1054 EAST HIGH STREET, SPRINGFIELD, KNOWN AS THE WEHLER HOUSE, FOR THE AMOUNTS DEFINED BELOW:

<i>Combination Bid including General Trades, Plumbing, Mechanical, Electrical and Fire Protection</i>	\$270,290
<i>Alternate New Rear Deck</i>	8,200
<i>Alternate Wood Siding</i>	<u>9,500</u>
TOTAL	\$287,990

IT IS FURTHER RECOMMENDED THAT THE MHR BOARD, IN ADDITION TO THE ABOVE ACTION, SET ASIDE \$58,000 FOR THE FOLLOWING:

<i>ARCHITECTS FEE AND REIMBURSABLES</i>	\$ 26,000
<i>COST OF PUBLIC NOTICES</i>	2,000
<i>CONTINGENCY (10%) AND MISC.</i>	<u>30,000</u>
TOTAL	\$58,000

WITH THESE ACTIONS, THE REMAINING BALANCE FROM THE ORIGINAL SET-ASIDE IS \$49,010. IT IS RECOMMENDED THAT THIS AMOUNT BE EARMARKED FOR APPLIANCES AND FURNISHINGS FOR THE WEHLER HOUSE.

IT was MOVED BY JOESPH KEFERL, SECONDED BY JUDY HOY TO ENTER INTO CONTRACT WITH COMPREHENSIVE FACILITY SERVICES, CINCINNATI, OHIO FOR THE RENOVATION OF THE WEHLER HOUSE AND TO SET ASIDE \$107,010 AS PRESENTED.

MOTION CARRIED.

This concludes the committee report.

MISCELLANEOUS

Joseph Keferl stated that Conrad Balliet had recently resigned from the Board due to other commitments and thanked Conrad for his years of dedicated service to the Board.

Judy Hoy stated that Board members received a letter regarding an up-coming September 22, 2008 Board meeting at 6:00 at Antioch McGregor University, 900 Dayton St. Room A-106, Yellow Springs, Ohio and encouraged all Board members to attend. Joseph Keferl

thanked Judy for her hard work for taking on the responsibility to make sure this process is handled correctly.

AUDIENCE PARTICIPATION

There were no comments.

BOARD MEMBER COMMENTS

There were not comments.

EXECUTIVE SESSION

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A PERSONNEL MATTER RELATING TO DUTIES AND RESPONSIBILITIES OF A PUBLIC EMPLOYEE, AS REQUIRED BY FEDERAL LAW, RULES OR STATE STATUTE.

Roll Call Vote: Pauline Brown-Yes; Marie Edley-Yes; Lita Holloway-Yes; Judy Hoy-Yes; Joseph Keferl-Yes; Roger Roberts-Yes; Richard Sanders-Yes.

MOTION CARRIED.

RETURN FROM EXECUTIVE SESSION

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RETURN TO REGULAR SESSION.

IT was MOVED BY JOSEPH KEFERL, SECONDED BY LITA HOLLOWAY THAT THE MENTAL HEALTH & RECOVERY BOARD RETURN TO REGULAR SESSION.

MOTION CARRIED.

The Board discussed the contract for the current President/CEO; accordingly, the motion below was presented:

IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN BY THE EXECUTIVE COMMITTEE ON SEPTEMBER 3, 2008. THIS ACTION AMENDS THE DUTIES AND RESPONSIBILITIES OF THE PRESIDENT/CEO. ALL OTHER TERMS OF THE EXISTING EMPLOYMENT AGREEMENT FOR THE PRESIDENT/CEO REMAIN IN PLACE.

IT was MOVED BY JOSEPH KEFERL, SECONDED BY JUDY HOY THAT THE MENTAL HEALTH & RECOVERY BOARD RATIFY AND CONFIRM THE ACTION TAKEN BY THE EXECUTIVE COMMITTEE ON SEPTEMBER 3, 2008 REGARDING THE PRESIDENT/CEO AS PRESENTED.

MOTION CARRIED.

ADJOURNMENT

A MOTION WAS MADE BY MARIE EDLEY AND THE MEETING WAS ADJOURNED BY CHAIR, JOSEPH KEFERL.

Pauline Brown, Secretary

Tauna Wren, MHR Board Staff