

MINUTES – January 21, 2020

The Mental Health & Recovery Board of Clark, Greene and Madison Counties (MHRB) met in regular session on Tuesday, January 21, 2020 at 6:00 p.m. at the Masonic Club House, 2655 W. National Road, Springfield, Ohio.

PRESENT: *Kellie Phillips, Chairperson, Presiding; Captain Scott Anger, Katherine (Kathy) Brinkman, Dr. Florence Coleman, Chad Dunsdon, Christina (Christy) Hoffman, William Louderback, Howard Maynard, Jr., Chief Brian Miller, Dr. Michael Sherr, Patrick Williams*

ABSENT: *Dr. Huma Bashir, Todd Boone, James (Jim) Brown, Dr. Josephine (Jo) Wilson*

Staff: *Dr. Greta Mayer, CEO; Jac Carrier, Donna Hart, Michelle Humphrey, Tracey Stute, Brianna Wilson*

GUESTS: *Kimberly Back, DeCoach Rehabilitation Centre
Kaleb Barrows, DeCoach Rehabilitation Centre
Hannah Blair, DeCoach Rehabilitation Centre
Sidney Beckman, Cedarville University
Anna Davis, Urbana University
Kathryn Hitchcock, NAMI Clark, Greene & Madison Counties
Timber Kreiner, Cedarville University
Lowell McGlothin, Clark County Commission
Joanna Smith, Cedarville University
Jess Westenberg, Cedarville University*

OPENING REMARKS

Kellie Phillips, Chairperson, called the meeting to order and thanked everyone for coming. She then asked the membership and audience to introduce themselves.

Kellie introduced Clark County Commissioner Lowell McGlothin and asked him to read the oath of office and swear in Katherine (Kathy) Brinkman as a Clark County Board member. Kathy resigned her seat as a Madison County appointee because she recently moved to Clark County. Commissioner McGlothin thanked the volunteer Board members for their service and that he appreciates the important work that MHRB does.

APPROVAL OF MINUTES

The Minutes for the November 19, 2019 Board meeting were reviewed. Patrick Williams referred the membership to page 2407 and stated that “demotion” be changed to “demolition.”

IT was MOVED BY WILL LOUDERBACK, SECONDED BY CHRISTY HOFFMAN TO APPROVE THE MINUTES FOR THE NOVEMBER 19, 2019 BOARD MEETING WITH CHANGES.

MOTION CARRIED.

REVIEW OF ACCOUNTS PAYABLE REGISTER

Kellie asked the Membership to review Attachment B, Accounts Payable Register and they did. There were no comments.

CEO REPORT

Kellie called on Greta to give the CEO report. Greta began her report by stating that she and Kellie Phillips had met with Mr. John Young and are pleased that he is interested in serving on the Board and has applied for a seat on the MHR Board through Ohio Department of Mental Health and Addiction Services (OMHAS). Greta then referred the membership to Attachment C – MIS & Data Service Strategy Discussion. She then asked Jac Carrier to give the report. Jac explained that MHRB plans to consult with interested Board members individually to review business and technology strategy recommendations in the Board’s Management Information System (MIS) & Data Services department. Jac went on to explain the Board’s approach. Kellie, Will Louderback, Dr. Michael Sherr, Chad Dunsdon, Patrick Williams, Dr. Florence Coleman, Howard Maynard, Jr. all volunteered to participate in the MIS & Data Service Strategy discussion. Greta added that more discussion will occur with the entire membership at the retreat Feb. 29.

Next on the agenda was Attachment D – Xenia & Springfield Homelessness Assessment. Greta stated that this was a project initiated by Dr. Michael Sherr with Cedarville students prior to him becoming a Board member and asked him to give the report. Dr. Sherr asked Sydney Beckman to participate in the discussion. Dr. Sherr said that a Community Needs Assessment was performed using Bridges of Hope as the focus of the assessment. He explained that the assessment explored the city of Xenia, various aspects of homelessness, and Bridges of Hope who provides shelter for the homeless along with Interfaith Hospitality Network in Xenia. Dr. Sherr stated that the goal was to analyze Xenia’s homelessness and provide an understanding of Bridges of Hope ministry to the homeless. Dr. Sherr also spoke about the available resources in Xenia and Greene County for the homeless. Greta added that the Springfield report was available for Board members and would be provided at a future meeting. These reports could be used as needs assessment data.

Greta then referred to Attachment E – DeCoach Rehabilitation Centre. She explained that DeCoach Rehabilitation Center approached MHRB to explore the needs and gaps in Greene County and the possibility of contracting as a provider in state fiscal year 2020 to increase access for Greene County residents needing Substance Use Disorder (SUD) treatment. Greta stated that DeCoach is an OhioMHAS certified, for-profit organization established in 2016 in Fairfield, who opened a location in Xenia during 2017 with the newest location being open in Fairborn, OH by

October 2019. DeCoach provides a variety of services to include withdrawal management, partial hospital, outpatient treatment and Medication-Assisted Treatment (MAT) for alcohol and opioid substance use disorder. Treatment is individualized using evidence-based practices with a multidisciplinary team of providers. Greta explained that the service contract between MHRB and DeCoach would be a small Behavioral Health (BH) Provider Contract. Chad Dunsdon stated that he had initial questions about length of treatment, dosage, and treatment requirements. He met with staff, toured the facility, and liked the agency's approach, including their quality improvement process. Board members and staff discuss contracting with for-profit agencies and the need to expand access to Greene County residents who are indigent. Board members requested an update in the future.

Kellie read the amended recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZES THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH DECOACH REHABILITATION CENTRE FOR AN AMOUNT NOT TO EXCEED \$50,000 DURING STATE FISCAL YEAR 2020. BELOW IS THE AMOUNT BY SERVICE CLASS AND PAYMENT METHOD.

Treatment/Prevention/Supportive	Payment Method	SFY2020	SFY2019	Change
Medicaid Eligible services (T)	Fee for Service/Medicaid rates	50,000	-	50,000
Prevention services (P)	Grant/Cost reimbursement	-	-	-
Non-Medicaid Eligible services (S)	Grant allocation	-	-	-
Total		50,000	-	50,000

IT was MOVED BY KATHY BRINKMAN, SECONDED BY CHAD DUNSDON TO AUTHORIZE THE CEO TO NEGOTIATE AND ENTER INTO CONTRACT WITH DECOACH REHABILITATION CENTRE FOR AN AMOUNT NOT TO EXCEED \$50,000 DURING STATE FISCAL YEAR 2020.

MOTION CARRIED.

Next on the agenda was Attachment F – Brand Refresh Implementation and Greta asked Brianna Wilson to give the report. Brianna clarified that she did not have a handout for the meeting. She stated that she is waiting on B63, the agency that the Board hired to update its website, to complete the page layout. Brianna stated that the goal is to have a more thorough update for the Board by the end of February. Greta stated that both Kathy and Kellie had given feedback to staff over the course of the last several months to assist in the process.

Greta then moved on to Attachment G – Behavioral Health Training Institute. She explained that Clark County Combined Health District (CCCHD) and MHRB were accepted to the Behavioral Health Training Institute (BHTI) for Health Officials program. Greta stated that several local leaders supported the application including Representative Kyle Koehler, Senator Bob Hackett, City of Springfield Assistant Mayor Joyce Chilton, and Springfield City School District Superintendent Dr. Robert F. Hill. Greta further explained that the eight-month training program is supported by the Centers for Disease Control's Center for State, Tribal, Local, and Territorial Support (CSTLTS) and the National Council for Behavioral Health. It aims to provide behavioral health training and technical assistance to health officials. The combined CCCHD and MHRB application emphasized behavioral health policy development, social

determinants of health, workforce development, and data collection, analysis and translation processes across behavioral health and public health systems. Greta said that BHTI accepts just 40 health officials to the program nationwide each year and this year will be its fifth cohort. She stated that the program runs Dec. 2019 through Jul. 2020, with a two-day in-person training Apr. 5-7, 2020 in Austin, Texas. She thanked Brianna for taking the lead and strengthening a partnership with public health in a new way.

Last, Greta referred to Greene County United Way Mini-Grant & Prevention MHRB Match. The Greater Dayton United Way serves Greene County and the growing partnership has yielded additional donor funding dedicated to prevention. Greta recommends that the \$4,600 United Way donation be matched dollar for dollar with MHRB funding to expand the prevention impact for PAX Good Behavior Game in Greene County Schools, provided by Greene County Educational Service Center.

That concluded the CEO report.

ADMINISTRATIVE

Kellie called on Donna Hart to review the MHRB financials. Donna referred the membership to Attachment H in the agenda packet. She stated the first section through November was provided for reference, but she would report on December since the statements were cumulative.

Next, Donna asked if there were any questions about the financial narrative for reporting period December 31, 2019; there were none. Donna then reviewed the Statement of Cash Position and Fund Balances as of December 31, 2019. This report is strictly on a cash basis with total cash receipts of \$8,687,416, total disbursements of \$8,123,017, for excess cash receipts over disbursements of \$566,855. Ending fund balance as of December 31, 2019 was \$11,988,458.

Donna then reviewed the Statement of Revenues and Expenditures for State Fiscal Year 2020 activity from July 1, 2019 through December 31, 2019. The General Fund had an ending cash balance of \$182,392; Special Revenue had a balance of \$916,203; and fiduciary had a balance of \$40,392.

Donna next reviewed the Budget to Actual – Administration Budget Summary for SFY 2020 activity. Current period actual expenses were \$750,213; total budget is \$1,949,871 with 62% remaining.

Last Donna reviewed the Budget to Actual – Facility Budget Summary for SFY 2020 activity. Current period actual expenses were \$356,239; total budget is \$831,311 with 57% remaining.

Greta reminded the membership to turn in their Conflict of Interest forms to Michelle Humphrey. She also stated that new mileage/expense forms were at their places.

That concluded the Administrative Report.

OFFICERS' MEETING

Kellie stated that the MHRB Officers met on December 12, 2019 at the Board Administrative office, 1055 E. High Street, Springfield. She said that Greta started the meeting by explaining that the Board staff have drafted a new policy to become a pet-friendly workplace. She said that this is a pilot program and if it works well, a proposed policy will be brought to the Board for approval. Greta explained that Brianna Wilson brings her puppy, Finley, to work every day and it has had a noticeable positive impact in the workplace and appears to lift staff morale.

Next at the meeting, Greta gave an update about crisis funding. She explained that the Board is convening its three largest providers of crisis services to explore needs, gaps, and expansion options. Greta also stated that mobile crisis services have been discussed as well as expanding the call centers and access points.

Kellie stated that they then moved on to Attachment A – FY20 K-12 Prevention Funding. Tracey Stute explained that MHRB submitted a Letter of Intent to OhioMHAS to convene community partners to plan for and implement the new K-12 Prevention Education dollars across the three-county region to state-identified public districts and community schools (nine Clark; nine Greene; four Madison). Tracey also explained that this is an opportunity for MHRB, school districts, community prevention professionals, educational service centers (ESC), family and children first councils, and many vested stakeholders, to collectively support the delivery of evidence-based prevention practices in schools.

Next on the agenda was Attachment B – Specialized Docket Subsidy Project Funds Greene County Court of Common Pleas Veterans Treatment Court. Greta explained at the meeting that the Greene County Court of Common Pleas Veterans Treatment Court in Xenia is a voluntary program that is designed to assist veterans involved in the criminal justice system and address issues that led to their contact with the court. She stated that Ohio Mental Health & Addiction Services (OhioMHAS) allocated funds on December 5, 2019 to MHRB for use by the specialized docket. OhioMHAS requests that the funds be transferred in total to the court by December 31, 2019. Use of the funds are retroactive to July 1, 2019. The court is responsible for the outcomes and expenditure reporting at mid-year and year-end, according to OhioMHAS requirements. This program has reportedly had very positive results on the individual veterans who have been served.

The Officers then moved on to Attachment B-1 – FY20 Bureau of Workers' Compensation. Tracey stated that The Bureau of Workers' Compensation (BWC) Substance Use Recovery and Workplace Safety Program was established as part of the Safety and Hygiene Fund under Ohio Revised Code 4121.37 to address the impact of substance use on the business community and reduce barriers to employment for people in recovery from substance use disorder. BWC implemented an initial pilot program with three MHRB/Alcohol Drug and Mental Health (ADAMH) Boards across the state; this pilot opportunity has now been extended to MHRB for Clark, Greene and Madison Counties. Tracey explained that BWC and MHRB will enter into a Memorandum of Understanding which outlines the planning, coordinating, funding, and monitoring responsibilities of each agency.

Next on the agenda was Attachment C – Updated FY2020 Estimated Revenue & Appropriations. Mark Huff explained that the calendar year 2020 estimated revenue and appropriations approved at the November Board meeting required an update prior to submitting to the Clark County Auditor's office. Mark stated that additional funding amounts have been

communicated from OhioMHAS, which are K-12 prevention, mental health/substance use crisis stabilization, and Greene County Specialized Docket. This update affects Special Revenue Fund's estimated revenue and appropriations.

Greta then referred the members to Attachment D – Table of Organization and explained that the proposed table showed a restructure within the existing budget parameters. The new table renames two existing assistant level program positions to reflect separate areas of focus, with an opportunity for cross-training: Assistant Director of Treatment & Support and Assistant Director of Prevention. She stated that it would be helpful to have one Assistant Director to focus on prevention, health promotion, and early intervention, and one to focus on treatment, maintenance, and recovery support. Greta said that Tracey, as Director of Treatment, Prevention, and Support, would oversee the entire continuum of care for this department. Staff are interviewing for these positions. The General Manager of Marketing Communication reports to the CEO as part of the administrative team. Finally, the program administrative assistant provides back-up and front-office coverage to the receptionist position.

Kellie stated that there was a reminder of the NAMI Holiday party.

Last, Greta stated that a competitive application was accepted for a partnership with Clark County Public Health and MHRB for the National Council to go to an academy for special technical assistance training.

Kellie read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN AT THE OFFICERS' MEETING ON DECEMBER 12, 2019. APPROVED MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY MICHAEL SHERR, SECONDED BY FLORENCE COLEMAN TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE OFFICERS' MEETING ON DECEMBER 12, 2019.

MOTION CARRIED.

That concluded the Officers' meeting report.

COMBINED FINANCE/BUILDINGS & GROUNDS COMMITTEES

Kellie called on Patrick Williams, Buildings & Grounds Committee Chair, to give the report. Patrick stated that the Combined Finance/Buildings & Grounds Committees met at the Board Administrative Office, 1055 E. High Street, Springfield, Ohio on January 3, 2020.

Patrick stated that Mark reviewed Attachment A – Five Year Projections – TPS View. This attachment highlighted the county breakdown amounts for Total Treatment/Prevention/Supportive expenses. Mark noted that the committee was approving the funding available for initial contracting activity for fiscal year 2021 with passage of the motion.

Mark then moved to the Five-Year Projections which showed the planned spending by agency. He said that the projection included a \$500,000, 50% match amount for an Ohio Mental Health & Addiction Service (OhioMHAS) capital project in the next biennial period with TCN Behavioral Health Services in Xenia.

Next on the agenda was the SFY 2020 MHRB Capital Report. Trent Haggy stated that an air conditioner was stolen and replaced at 335 Market Street in Xenia. He also explained that a garage will be built at 1055 East High Street. Greta stated at the meeting that the Board owns many properties and the plan is that properties are not to be operated at a loss and may be eventually sold to the agencies.

Mark then moved on to the SFY 2020 Capital Projects Updated. He explained that McKinley Hall has submitted their application for funding to make 2608 East High Street, Springfield, a 10-unit recovery housing for women. Mark stated that in a previous meeting and based on prior documentation, it was believed that the grant for recovery housing would be a 25% match, when it is now 50%. Board staff will move forward with the property transfer to McKinley Hall utilizing a 30-year forgivable mortgage upon OhioMHAS capital grant approval.

Mark also discussed the purchase of the vacant lot on East Street that is in the middle of the properties the Board owns. Staff is currently working on an offer and may bring this to the Board for approval in January. Any offer made will be subject to Board approval.

Last, Mark stated that repairs are being made to the vacant part of 1101 E. High Street, Springfield, so that it can be rented.

Kellie read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFIES AND CONFIRMS THE ACTION TAKEN AT THE COMBINED FINANCE/BUILDINGS & GROUNDS COMMITTEES MEETING ON JANUARY 3, 2020. APPROVED MOTIONS ARE CONTAINED IN THE MEETING SUMMARY.

IT was MOVED BY BRIAN MILLER, SECONDED BY SCOTT ANGER TO RATIFY AND CONFIRM THE ACTION TAKEN AT THE COMBINED FINANCE/BUILDINGS & GROUNDS COMMITTEES MEETING ON JANUARY 3, 2020.

MOTION CARRIED.

That concluded the Combined Finance/Buildings & Grounds Committees report.

MISCELLANEOUS

Kellie directed the membership to Attachment K – Upcoming Events Calendar.

AUDIENCE PARTICIPATION

Kathryn Hitchcock of NAMI, Clark, Greene and Madison Counties spoke about the Mental Health Awareness Rocks basketball game in Plain City, NAMI'S Barber Shop Project, and Friends & Family new training opportunities.

EXECUTIVE SESSION

Kellie stated that the Board would be going into Executive Session to discuss matters required to be kept confidential. Kellie then read the recommendation.

THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RECOMMENDS ENTERING INTO EXECUTIVE SESSION TO DISCUSS MATTERS REQUIRED TO BE KEPT CONFIDENTIAL.

IT was MOVED BY WILL LOUDERBACK, SECONDED BY CHAD DUNSDON TO ENTER INTO EXECUTIVE SESSION.

MOTION CARRIED.

Michelle Humphrey took a rollcall vote and it was unanimous.

The membership came out of Executive Session at 8:23 p.m.


BOARD MEMBER COMMENTS

None.

ADJOURNMENT

A motion was made by Chad Dunsdon and the Board meeting was adjourned by chair, Kellie Phillips.


Howard Maynard, Secretary


Michelle Humphrey, MHR Board Staff